**GOVERNMENT OF PAKISTAN**

**PRIME MINISTER’S OFFICE (PUBLIC)**

**EARTHQUAKE RECONSTRUCTION & REHABILITATION AUTHORITY**

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**INVITATION FOR BIDS**

The Earthquake Reconstruction & Rehabilitation Authority (ERRA), Islamabad, invites sealed bids from eligible bidder (original manufactures / authorized dealers / distributor / suppliers) registered with Income tax and Sale tax departments / holding NTN for the Purchase of Windows 2016 and Antivirus.

2 .Interested bidders may download the detailed Specification and Bidding Documents having specification and terms & conditions from websites of ERRA ([www.erra.pk](http://www.erra.pk)) and PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)). Single stage two envelopes procedure will be adopted. “Technical” & Financial” Bids in separate sealed envelopes, prepared in accordance with the instructions / requirements, must reach the undersigned on/or before **1100 hours on 6th December, 2017**. Late submission(s), will not be accepted

3. “Technical Bids” will be opened in Small Conference Room, ERRA , on 6**th December, 2017 at 1130 hours** in the presence of the bidders or their authorized representatives. Financial Bids of technically qualified bidders (i.e. proposals compliant to technical specifications and other terms & conditions) shall be opened publically on date and time to be specified later. The “Financial Bid” must be supported by earnest money @ 3% of the total bid value, in the shape of pay order/demand draft/call deposit in the name of Deputy Director (Procurement), ERRA HQ, Islamabad.

4. ERRA reserves the right to accept or reject any or all of the bids at any time in public interest as per PPRA rules.

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**(MALIK FARHAT ABBAS)**

**DEPUTY DIRECTOR (PROCUREMENT)**

**Earthquake Reconstruction & Rehabilitation Authority (ERRA)**

Headquarter Office Building Complex, Murree Road,

**P.O. 2688, Islamabad.**

Ph: 051 – 9030960

**Specifications**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ser**  | **Name of Procurement**  | **Nomenclature of Items Involved** | **Demand/ Quantity**  |
| 1. | Windows for ERRA Data Center  | Microsoft Windows Server 2016 (Data Centre) | 01 |
| 2. | Antivirus for ERRA  | Bit defender Gravity Zone Advances Security  | 400 |

**Operation Requirements:**

1. Proposed solution should not have any external dependencies requiring additional licensing (databases, OS etc.); the product should be delivered as a virtual appliance and employs own non-relational database.
2. Proposed solution should have deep integration with Active Directory, VMware vCenter, Citrix XenServer, and Amazon Web Services, File Servers, Application Servers.
3. Proposed solution must be a virtual appliance covering a wide range of all OSs (including Linux VMs) and virtualization platforms.

**PURCHASE OF WINDOWS 2016 AND ANTIVIRUS**

**TERMS AND CONDITIONS FOR BID AND BIDDERS**

1. **Tender Identification Number.** TENDER No. 12 / 2017.

2. **Title.** Purchase of Windows 2016 and Antivirus “**SINGLE STAGE TWO ENVELOPE METHOD”.**

3. **Procurement Agency.**

**Earthquake Reconstruction & Rehabilitation Authority (ERRA)**

Headquarter Office Building Complex, Murree Road,

**P.O. 2688, Islamabad.**

4. **Last Date & Time for Submission of Bid**. 6**th December,2017 at 1100 Hours**.

5. **Bid Opening Date & Time. 6th December,2017 at 1130 Hours**.

6. **Bid Opening Address.**

**Small Conference ERRA HQ, Islamabad.**

7. **Bid Opening Process / Method.** ERRA will follow **Single Stage, Two Envelope** process in accordance with **Rule 36(b) of PPRA Rules 2004**. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal. The proposal should be clearly marked with “Technical Proposal” and “Financial Proposal”. In the first instance, only technical proposal will be opened and scrutinized. The financial proposal of only qualifying firms will be opened. The financial proposals of firms not meeting the required specifications/ criteria will be returned unopened.

a. **Bid Validity Period.** Bid validity period should be 90 days from the date of opening of

The amount of the bid and bid security / earnest money shall be in Pak Rupees. The bidders are required to deposit **earnest money (refundable) equal to 3% of the bid value** in the shape of either **pay order or demand draft** in favor of **Deputy Director Procurement**, ERRA, with their FINANCIAL PROPOSALS. However, the bidder will furnish a certificate with TECHNICAL PROPOSAL that the earnest money has been submitted. **Bids not accompanied by bid security / earnest money will not be entertained.**

b. Bid security / earnest money of successful bidders will be retained.

8. **Bid Validity Period**. 90 days from the date of opening of Tender.

9. **Rejection of Bid.**

a. Incomplete and conditional quotations will be rejected forthwith.

b. Bids received after due date & time will not be accepted.

10. **Bidder’s Mandatory Qualification / Prerequisites.** The bidder should be original Manufacturer/ authorized distributor/ supplier etc and should have its own office for after sales service.

11. **Bid Supporting Documents.**

a. Earnest Money (refundable) equal to 3 % of bid value in Pak Rupees in form of a pay order / Demand Draft in favour of Deputy Director (Procurement), ERRA.

b. Audited Bank Statements of last 5 years.

c. Income Tax and Sales Tax Registration Certificate.

d. Company Profile including proof of existence in particular business.

e. An affidavit that the Firm / Company has never been blacklisted by any Ministry / Division / Department / Organization of the Government of Pakistan in the past.

12. **Compliance Instructions.**

a. Quoted rates should include all applicable GoP taxes.

b. No cutting / overwriting of the offered prices will be accepted.

c. Strict Compliance of given Specifications. Higher Specifications will be accepted but on competitive prices of bidding process.

13. **Maximum Time of Delivery.**

a. Four weeks.

b. Right to extend time period of delivery remains with ERRA.

14. **Technical Evaluation Criteria.**

**PURCHASE OF WINDOWS 2016 AND ANTIVIRUS**

**PARAMETERS OF EVALUATION CRITERIA**

1. Failure to comply with any of the following conditions will result in non- qualification for technical evaluation.

**Vendor Requirements**

1. The vendor must be a gold partner of proposed solution
2. The vendor must have at-least 20 enterprise Clients in the region.
3. The vendor must have at-least 20 million turnover per year
4. The vendor must be registered with Pakistan Revenue Board
5. The vendor must be at-least 5+ years member of PASHA & PSEB
6. Details of at least 10 clients with contact information be provided.
7. After sale services will be provided by the bidders
8. Separate rates may be quoted for items.